

# Hackensack High School Final Exam Guidelines for Students

- Only students taking a Final Exam should be in the building.
- **Students who are testing are required to attend the final exam review period and class attendance will be taken in Genesis.**  
Students will NOT be excused from the Final Exam if they miss a prep day. We will not hold Homeroom so HR attendance will **NOT** be taken.
- Students who miss a Final Exam must contact their grade level Assistant Principal for permission to take a makeup exam. Acceptable excuses include illness or official court dates with proper documentation. Once a student is given written permission from an administrator to take a makeup exam, they must arrange for a makeup with the teacher during a designated make-up exam day. Students in the 10th grade may see Mr. Montesano for permission in the absence of a grade 10 Assistant Principal.
- Double period classes will take the Final Exam on the first period.
- Exam Exemptions
  - AP students who are registered and complete an AP Exam are exempt from Final Exams
  - **Seniors** with a cumulative grade of 85% and higher are exempt from Final Exams
  - Exempted students may opt to take the Final Exam if they wish to improve their grade. Once a student takes the exam, the grade will be counted
  - There are no underclassmen exemptions